

City of Salisbury

Employee # _____
 Name Larissa Harper
 Pay Period October 9- October 20-2017

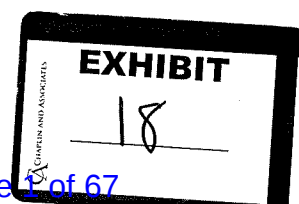
Type S
 Dept DSI
 St. Hrs 40.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	40.00						
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	40.00						

Regular	Annual	Sick	Holiday	Other	Total
80.00					80.00

Employee Signature _____

Supervisor Signature _____



City of Salisbury

Employee # 4464
 Name Larissa Harper
 Pay Period October 23- November 03-2017

Type S
 Dept DSI
 St. Hrs _____

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1							
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2							

Regular	Annual	Sick	Holiday	Other	Total

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 *Exempt Status*
 Name Larissa Harper
 Pay Period November 06 - November 17, 2017

Type S
 Dept DSI
 St. Hrs

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday				8.00			Veterans Day Holiday
Week 1							
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2							

Regular	Annual	Sick	Holiday	Other	Total
			8.00		

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period November 20 - December 01, 2017

Type S
 Dept DSI
 St. Hrs

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday				7.50			Thanksgiving Holiday
Friday				7.50			Thanksgiving Holiday
Week 1							
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2							

Regular	Annual	Sick	Holiday	Other	Total
			15.00		

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 *Exempt Status*
 Name Larissa Harper
 Pay Period December 04 - December 15, 2017

Type S
 Dept DSI
 St. Hrs

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1							
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2							

Regular	Annual	Sick	Holiday	Other	Total

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period December 18 - December 29, 2017

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday				7.50			
Week 1	30.00			7.50		37.50	
Saturday							
Sunday							
Monday				7.50			
Tuesday				7.50			
Wednesday							
Thursday							
Friday							
Week 2	22.50			15.00		37.50	

Regular	Annual	Sick	Holiday	Other	Total
52.50			22.50		75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period Jan. 1 - Jan. 12, 2018

Type	<u>S</u>
Dept	<u>DSI</u>
St. Hrs	<u>75.0</u>

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday				7.50			New Year's Day Holiday
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	30.00			7.50		37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
67.50			7.50		75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period Jan. 13 - Jan. 26 2018

Type	S
Dept	DSI
St. Hrs	75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday				7.50			Martin Luther King, Jr Holiday
Tuesday							
Wednesday					7.50		Snow - Closed
Thursday					3.50		Snow - 12 arrival
Friday					2.00		Snow - 2 Hour Delay
Week 1	17.00			7.50	13.00	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
54.50			7.50	13.00	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period Jan. 29 - Feb. 9, 2018

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00				-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period Mar. 26 - Apr. 6, 2018

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday		4.00					
Friday							
Week 2	33.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
71.00	4.00			-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period Apr. 9 - April 20, 2018

Type	S
Dept	DSI
St. Hrs	75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday		7.50				7.50	
Week 1	30.00				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
67.50	7.50			-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period Apr. 23 - May 4, 2018

Type	S
Dept	DSI
St. Hrs	75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00				-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period May 7 - 18, 2018

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday		7.50					
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	30.00	7.50			-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
67.50	7.50			-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period May 21 - June 1, 2018

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday				7.50			Memorial Day Holiday
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
70.00			7.50	-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period June 4 - 15, 2018

Type	S
Dept	DSI
St. Hrs	75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00				-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period June 18-29, 2018

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00				-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period July 2-13, 2018

Type	S
Dept	DSI
St. Hrs	75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00				-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period July 16-27, 2018

Type	S
Dept	DSI
St. Hrs	75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00				-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period July 28- August 10, 2018

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday			4.00			4.00	
Tuesday			4.00			4.00	
Wednesday			2.00			2.00	
Thursday							
Friday							
Week 2	27.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
65.00		10.00		-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period August 18-24, 2018

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00				-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period August 27 - Sept. 7, 2018

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday				7.50			Labor Day Holiday
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	30.50					30.50	

Regular	Annual	Sick	Holiday	Other	Total
67.50			7.50	-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period Sept. 10 - Sept. 21, 2018

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday		7.50					
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	30.50	7.50				37.50	

Regular	Annual	Sick	Holiday	Other	Total
67.50	7.50			-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period Sept. 24 - Oct. 5, 2018

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00				-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period Oct. 8 -- Oct. 19, 2018

Type	S
Dept	DSI
St. Hrs	75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00				-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period Oct. 22 -- Nov. 02, 2018

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00				-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 11/03/2018-11/16/2018

Type	S
Dept	DSI
St. Hrs	75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday			7.50				
Tuesday			7.50				
Wednesday			4.00				
Thursday							
Friday							
Week 1	18.50		19.00		-	37.50	
Saturday							
Sunday							
Monday				7.50			Veterans Day
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	30.00			7.50		37.50	

Regular	Annual	Sick	Holiday	Other	Total
48.50		19.00	7.50	-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 11/17/18-11/30/18

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday				7.50			Thanksgiving
Friday				7.50			Thanksgiving
Week 1	22.50			15.00	-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday		7.50					
Friday		7.50					
Week 2	22.50	15.00				37.50	

Regular	Annual	Sick	Holiday	Other	Total
41.00	15.00		19.00	-	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 12/1/18-12/14/18

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday		1.50					Annual Leave
Tuesday		7.50					Annual Leave
Wednesday							
Thursday							
Friday							
Week 1	28.50	9.00			-	37.50	
Saturday							
Sunday							
Monday					7.50		Snow Day
Tuesday					1.50		Snow Day Delay
Wednesday							
Thursday							
Friday							
Week 2	28.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
57.00	9.00			9.00	75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 12/15/18-12/28/18

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday				7.50			
Tuesday				7.50			
Wednesday				7.50			
Thursday							
Friday							
Week 2	15.00			22.50		37.50	

Regular	Annual	Sick	Holiday	Other	Total
52.50			22.50		75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 12/29/18-01/11/18

Type	S
Dept	DSI
St. Hrs	75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday				7.50			New Year's Day Holiday
Wednesday							
Thursday							
Friday							
Week 1	30.00			7.50	-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
67.50			7.50		75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 01/12/19-01/25/19

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday				7.50			MLK Holiday
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	30.00			7.50		37.50	

Regular	Annual	Sick	Holiday	Other	Total
67.50			7.50		75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 01/26/19-02/08/19

Type	S
Dept	DSI
St. Hrs	75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00					75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 02/23/19-03/08/19

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00					75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 03/09/19-03/22/19

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00					75.00

Employee Signature _____

Supervisor Signature _____



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept 496/DSI

Pay Period 03/23/19 -- 04/05/19

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday	7.50				7.50	
Tuesday	7.50				7.50	
Wednesday	7.50				7.50	
Thursday	7.50				7.50	
Friday	7.50				7.50	
Week 1	37.50	-	-	-	37.50	
Saturday					-	
Sunday					-	
Monday	7.50				7.50	
Tuesday	7.50				7.50	
Wednesday	7.50				7.50	
Thursday	7.50				7.50	
Friday	7.50				7.50	
Week 2	37.50	-	-	-	37.50	

Annual	Sick	Holiday	Other	Total
75.00	-	-	-	75.00

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept 496/DSI

Pay Period 03/23/19 -- 04/05/19

St. Hrs 75

Days	Regular Hours	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday						-	Ring in the Spring (6 hours to be used Monday 04/22)
Sunday						-	
Monday	7.5					-	
Tuesday	7.5					-	
Wednesday	7.5					-	
Thursday	7.5					-	
Friday	7.5					-	
Week 1	37.5	-	-	-	-	37.50	
Saturday						-	
Sunday						-	
Monday	7.5					-	
Tuesday	7.5					-	
Wednesday	7.5					-	
Thursday	7.5					-	
Friday				7.50		7.50	Good Friday
Week 2	30	-	-	7.50	-	7.50	

Regular	Annual	Sick	Holiday	Other	Total
67.50	-	-	7.50	-	75.00

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept 496/DSI

Pay Period 04/20/19 -- 05/03/19

St. Hrs 75

Days	Regular Hours	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday						-	
Sunday						-	
Monday	6			1.50		7.50	
Tuesday	7.5					7.50	
Wednesday	7.5					7.50	
Thursday	7.5					7.50	
Friday	7.5					7.50	
Week 1	36	-	-	1.50	-	37.50	
Saturday						-	
Sunday						-	
Monday	7.5					-	
Tuesday	7.5					7.50	
Wednesday	7.5					7.50	
Thursday	7.5					7.50	
Friday	7.5					7.50	
Week 2	37.5	-	-	-	-	37.50	

Regular	Annual	Sick	Holiday	Other	Total
73.50	-	-	1.50	-	75.00

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept 496/DSI

Pay Period 05/04/19- 05/17/19

St. Hrs 75

Days	Regular Hours	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday						-	
Sunday						-	
Monday	7.5					7.50	
Tuesday	7.5					7.50	
Wednesday	7.5					7.50	
Thursday	7.5					7.50	
Friday	7.5					7.50	
Week 1	37.5	-	-	-	-	37.50	
Saturday						-	
Sunday						-	
Monday	7.5					7.50	
Tuesday	7.5					7.50	
Wednesday	7.5					7.50	
Thursday	7.5					7.50	
Friday	7.5					7.50	
Week 2	37.5	-	-	-	-	37.50	

Regular	Annual	Sick	Holiday	Other	Total
75.00	-	-	-	-	75.00

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept 496/DSI

Pay Period 05/04/19- 05/17/19

St. Hrs 75

Days	Regular Hours	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday						-	
Sunday						-	
Monday	7.5					7.50	
Tuesday	7.5					7.50	
Wednesday	7.5					7.50	
Thursday	7.5					7.50	
Friday	7.5					7.50	
Week 1	37.5	-	-	-	-	37.50	
Saturday						-	
Sunday						-	
Monday				7.50		7.50	
Tuesday	7.5					7.50	
Wednesday	7.5					7.50	
Thursday	7.5					7.50	
Friday	7.5					7.50	
Week 2	30	-	-	7.50	-	37.50	

Regular	Annual	Sick	Holiday	Other	Total
67.50	-	-	7.50	-	75.00

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept

Downtown Development

Pay Period 06/01-19-06/14/19

St. Hrs

75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-	-	-

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept

Downtown Development

Pay Period 06/15/19 -- 06/28/19

St. Hrs

75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	Unpaid Leave
Thursday					-	Unpaid Leave
Friday					-	Unpaid Leave
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-	22.50	

Employee Signature

Supervisor Signature

Supervisor Print Name

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept

Downtown Development

Pay Period 06/29/19 -- 07/12/19

St. Hrs

75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday	2.00				2.00	
Thursday			7.50		7.50	July 4th Holiday
Friday	7.50				7.50	
Week 1	9.50	-	7.50	-	17.00	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
9.50	-	7.50		

Employee Signature

Supervisor Signature

Supervisor Print Name

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept

Downtown Development

Pay Period 07/13/19 -- 07/26/19

St. Hrs

75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-		

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept

Downtown Development

Pay Period 07/27/19-08/019/19

St. Hrs

75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-		

Employee Signature

Supervisor Signature

Supervisor Print Name

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept Downtown Development
St. Hrs 75

Pay Period 08/10/19 - 08/23/19

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday		7.50			7.50	
Week 2	-	7.50	-	-	7.50	

Annual	Sick	Holiday	Other	Total
-	7.50	-		

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept Downtown Development
St. Hrs 75

Pay Period 08/24/19 - 09/06/19

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday			7.50		7.50	Labor Day Holiday
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	-	-	7.50	-	7.50	

Annual	Sick	Holiday	Other	Total
-	-	7.50		

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept

Downtown Development

Pay Period 09/07/19 - 09/20/19

St. Hrs

75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-		

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept

Downtown Development

Pay Period 09/21/19 - 10/04/19

St. Hrs

75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-		

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept

Downtown Development

Pay Period 10/05/19 - 10/18/19

St. Hrs

75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-		

Employee Signature

Supervisor Signature

Supervisor Print Name

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept Downtown Development

Pay Period 10/19/19 - 11/01/19

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-		

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept Downtown Development

Pay Period 11/02/19 - 11/15/19

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday			7.50		7.50	Veteran's Day Holiday
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	-	-	7.50	-	7.50	

Annual	Sick	Holiday	Other	Total
-	-	7.50		

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept Downtown Development

Pay Period 11/16/19 - 11/29/19

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday		7.50			7.50	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	7.50	-	-	7.50	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday			7.50		7.50	Thanksgiving Holiday
Friday			7.50		7.50	Thanksgiving Holiday
Week 2	-	-	15.00	-	15.00	

Annual	Sick	Holiday	Other	Total
-	7.50	15.00		75.00

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept Downtown Development

Pay Period 11/30/19 - 12/13/19

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday	4.00				4.00	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	4.00	-	-	-	4.00	

Annual	Sick	Holiday	Other	Total
4.00	-	-		75.00

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name 4464/Larissa Harper

Dept Downtown Development

Pay Period 12/14/19 - 12/27/19

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday	7.50				7.50	
Tuesday	7.50				7.50	
Wednesday	7.50				7.50	
Thursday	7.50				7.50	
Friday	7.50				7.50	
Week 1	37.50	-	-	-	37.50	
Saturday					-	
Sunday					-	
Monday					7.50	
Tuesday			7.50		7.50	Christmas Holiday
Wednesday			7.50		7.50	Christmas Holiday
Thursday			7.50		7.50	Christmas Holiday
Friday					7.50	
Week 2	-	-	22.50	-	37.50	

Annual	Sick	Holiday	Other	Total
37.50	-	22.50		75.00

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 12/28/19 - 01/10/2020

Type	S
Dept	DSI
St. Hrs	75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday				7.50			New Year's Holiday
Thursday							
Friday							
Week 1	30.00			7.50	-	37.50	
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	37.50					37.50	

Regular	Annual	Sick	Holiday	Other	Total
67.50			7.50		75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 01/11/20 - 01/24/2020

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1	37.50				-	37.50	
Saturday							
Sunday							
Monday				7.50			MLK Holiday
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2	30.00			7.50		37.50	

Regular	Annual	Sick	Holiday	Other	Total
67.50			7.50		75.00

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 01/25/20 - 02/07/2020

Type S
 Dept DSI
 St. Hrs 75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1					-		
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2							

Regular	Annual	Sick	Holiday	Other	Total

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 02/08/2020 - 02/20/2020

Type	S
Dept	DSI
St. Hrs	75.0

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1					-		
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2							

Regular	Annual	Sick	Holiday	Other	Total

Employee Signature _____

Supervisor Signature _____

City of Salisbury

Employee # 4464 **Exempt Status**
 Name Larissa Harper
 Pay Period 02/08/2020 - 02/21/2020

Type	<u>S</u>
Dept	<u>DSI</u>
St. Hrs	<u>75.0</u>

Days	Regular	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 1					-		
Saturday							
Sunday							
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Week 2							

Regular	Annual	Sick	Holiday	Other	Total

Employee Signature _____

Supervisor Signature _____



EXEMPT (SALARY) TIMESHEET

Employee # /Name Larissa Harper - 4464

Dept DSI

Pay Period 02/22/20-03/06/20

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-	-	-

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____

Revised: 3.4.2019



EXEMPT (SALARY) TIMESHEET

Employee # /Name Larissa Harper - 4464

Dept DSI

Pay Period 03/07/20-03/20/20

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday					-	
Tuesday					-	
Wednesday					-	
Thursday					-	
Friday					-	work from home
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-	-	-

Employee Signature

Larissa Harper

Supervisor Signature

Supervisor Print Name



EXEMPT (SALARY) TIMESHEET

Employee # /Name Larissa Harper - 4464

Dept DSI

Pay Period 03/21/20-04/03/20

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	Work from Home
Tuesday					-	Work from Home
Wednesday					-	Half day work from home, half day in office
Thursday					-	In Office
Friday					-	In Office
Week 1	-	-	-	-	-	
Saturday					-	
Sunday					-	
Monday					-	Work from Home
Tuesday					-	Work from Home
Wednesday					-	Work from Home
Thursday					-	Work from Home
Friday					-	Work from Home
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-	-	75.00

Employee Signature

Larissa Harper

Supervisor Signature

Supervisor Print Name



EXEMPT (SALARY) TIMESHEET

Employee # /Name Larissa Harper - 4464

Dept DSI

Pay Period 04/04/20 - 04/17/2020

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	Work from Home
Tuesday					-	Work from Home
Wednesday					-	Work from Home
Thursday					-	Work from Home
Friday			7.50		7.50	Holiday--Good Friday
Week 1	-	-	7.50	-		
Saturday					-	
Sunday					-	
Monday					-	Work from Home
Tuesday					-	Work from Home
Wednesday					-	Work from Home
Thursday					-	Work from Home
Friday					-	Work from Home
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	7.50	-	

Employee Signature

Larissa Harper

Supervisor Signature

Supervisor Print Name



EXEMPT (SALARY) TIMESHEET

Employee # /Name Larissa Harper - 4464

Dept DSI

Pay Period 04/18/20 - 05/01/2020

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	Work from Home
Tuesday					-	Work from Home
Wednesday					-	Work from Home
Thursday					-	Work from Home
Friday					-	Work from Home
Week 1	-	-	-	-		
Saturday					-	
Sunday					-	
Monday					-	Work from Home
Tuesday					-	Work from Home
Wednesday					-	Work from Home
Thursday					-	Work from Home
Friday					-	Work from Home
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-	-	

Employee Signature

Larissa Harper

Supervisor Signature

Supervisor Print Name



EXEMPT (SALARY) TIMESHEET

Employee # /Name Larissa Harper - 4464

Dept DSI

Pay Period 05/02/20 - 05/15/2020

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	Work from Home
Tuesday					-	Work from Home
Wednesday					-	Office
Thursday					-	Work from Home
Friday					-	Work from Home
Week 1	-	-	-	-		
Saturday					-	
Sunday					-	
Monday					-	Work in Office
Tuesday					-	Work in Office
Wednesday					-	Work in Office
Thursday					-	Work in Office
Friday					-	Work in Office
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-	-	

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____



EXEMPT (SALARY) TIMESHEET

Employee # /Name Larissa Harper - 4464

Dept DSI

Pay Period 05/16/20 - 05/28/2020

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	Work from Home
Tuesday					-	In Office
Wednesday					-	Work from Home except for 1 downtown business visit
Thursday					-	In Office
Friday					-	In Office
Week 1	-	-	-	-		
Saturday					-	
Sunday					-	
Monday			7.50		7.50	Memorial Day Holiday
Tuesday					-	In Office
Wednesday					-	Work from Home
Thursday					-	Work from Home
Friday	7.50				7.50	Annual Leave
Week 2	7.50	-	7.50	-	15.00	

Annual	Sick	Holiday	Other	Total
7.50	-	7.50	-	

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____



EXEMPT (SALARY) TIMESHEET

Employee # /Name Larissa Harper - 4464

Dept DSI

Pay Period 05/29/20 - 06/12/2020

St. Hrs 75

Days	Annual Leave	Sick Leave	Holiday Leave	Other	Total	Comments
Saturday					-	
Sunday					-	
Monday					-	Work Remotely/from Home
Tuesday					-	In Office
Wednesday					-	Work from Home
Thursday					-	In Office
Friday					-	In Office
Week 1	-	-	-	-		
Saturday					-	
Sunday					-	
Monday					-	Half Day in Office Half Remote/Home
Tuesday					-	In Office
Wednesday					-	Work from Home
Thursday					-	Work from Home
Friday					-	In Office
Week 2	-	-	-	-	-	

Annual	Sick	Holiday	Other	Total
-	-	-	-	

Employee Signature _____

Supervisor Signature _____

Supervisor Print Name _____